

Identification Required

- ☐ Photo ID (e.g. Driver's License, State I.D. Card or School ID)
- ☐ Proof of Current Address (e.g. Driver's License, State I.D., Utility Bill, Checkbook with Pre-Printed Personal Checks etc...)

Patron Information (Please Print)

Last Name	First Name	Full Middle Name
Mailing Address		
City	State	Zip Code
Primary Phone	Phone Carrier	Secondary Phone
Birthdate	Circle One	Pin Number (4 digit number)
Month _____ Date _____ Year _____	Male Female NA	

County of Residence _____ Municipality/Township of Residence _____

Email _____

I would prefer to be notified of my holds by: ☐ Email ☐ Phone ☐ Text

ACCEPTANCE OF RESPONSIBILITY (READ CAREFULLY)

- I will be responsible for all materials checked out on this card, including materials checked out by others with or without my consent, unless I have previously reported the loss of my card.
- I will report a lost or stolen card, or any change of personal information (name, address, phone, email), immediately.
- I will comply with all library rules and policies.
- I understand that there will be charges for overdue, lost, damaged and stolen library materials.
- I understand that the library provides access to a broad range of resources and that it is my responsibility to judge for myself and for my children or minor dependents what resources are appropriate for my/our personal use.

Signature: _____ Date: _____

For Juveniles (Age 5-15), PLEASE COMPLETE:

Parent or Legal Guardian Signature: _____ Date _____

Please print Parent or Legal Guardian Name: _____

☐ Internet Permission ☐ Video Games Permission

TEACHER CARDS ONLY: I understand all materials checked out on this card are for curriculum use only, not for personal reading or viewing interests. I have read through the teacher card policy and understand it's intended use. _____
Initials & Date

FOR LIBRARY STAFF USE ONLY

New Registration	☐	Barcode _____
18+ Registration	☐	Former Barcode # _____
Address Change	☐	Patron Code _____
Name Change	☐	
Replacement Card	☐	
Restricted Card	☐	City of Hartford Aldermanic District (Please Circle)
Teacher Card	☐	Rec. Center 1 City Hall 2 Library 3

Staff Initials & Date

Approved by Jack Russell Memorial Library
Board of Trustees October 14, 2015; for-
matting updates 2/2/19 je; Board approval
7/13/2022 Board approval 5/14/25